

**Clark County School District 161  
School Board Meeting  
January 15, 2018**

**MINUTES**

**Call to Order**                      6:30 p.m.

**Pledge of Allegiance**

<b>Roll Call</b>	Orvin Jorgensen	Jeannette Korrell
	Stephanie Eddins	Laurie Small

Brett Murdock was out of town.

**Attendance**                      Gayle Woods, Business Manager  
Sherry Locascio, Board Clerk  
Bret Taylor, Parent  
DeeAnne Taylor, Parent/Counselor  
Jaci Taylor, Student  
Royce Eddins, Patron

**Approval of Agenda**

A motion was made by Mrs. Eddins and seconded by Mrs. Small to approve the agenda as presented with the following amendments: under Action Items, item iv. Resignations; item v. Open Position; item vi. Snow Removal, and item vii. Policies Motion passed unanimously.

**Approval of Minutes**

A motion was made by Ms. Korrell and seconded by Mrs. Eddins to approve the minutes as presented. Motion passed unanimously.

**Consent Agenda/Business Manager Report**

Mrs. Small questioned the balance owing on the electronic marquee in the amount of \$930. The board understood the sign was paid in full. Ms. Gordon will visit with Jill Grover, ASB Advisor, about the issue.

Mrs. Small suggested the board pass a policy which would set a time limit on the number of years the district would carry over a balance for graduating classes. At the present time, there are funds from nearly 10 years ago that are still being carried. Some of those monies could be used on the marquee.

It was also noted that the class of 2017 overspent on the senior trip and does not have the funds to cover the balance. This needs to be avoided in the future and limits set.

### **Informational Items**

There is some confusion as to the pricing of items constructed and sold through the shop program. Mrs. Eddins asked if it is possible to have a policy where the student who make things have a chance to purchase the items by paying for materials and perhaps a certain percentage more to help with expenses for the program. Some of the students have made things that they were unable to purchase because of the prices being asked. Ms. Gordon will check on this as well as the use of the equipment by all the students and not just a few.

### **Board Training**

Mr. Jorgensen gave a copy of policy 7400 on Financial Management to each board member. It was noted that over \$25,000 in repairs needs to be put out for bids.

### **Delegations/Committee/Patron Input**

Mrs. Taylor reported to the board that Clark County has more students taking dual credit classes this year than they ever have. Several of the students will be graduating with more than 10 dual credits. This makes the students eligible for scholarships from businesses which the state will match up to \$4,000.

The Taylors requested the board consider letting Jaci graduate with her class this year. Mrs. Taylor and Jaci showed the board work which Jaci had completed while being home schooled and her testing scores from that time as well as currently. It was noted that Jaci will have to complete a senior project. She told the board about her plans for her project and Mrs. Small requested that she present her project at the fair scheduled for April 26, 2018. A decision on this request will be made in Executive Session.

Reports from the different departments were reviewed.

In the Superintendent Report, Ms. Gordon informed the board that she had submitted the Gifted and Talented Plan (\$3,000 has been received for this program), Continuous Improvement Plan, and the Literacy Plan for K-3 to the state. These were all due and needed to be submitted in order for the district to be in compliance; hence, Ms. Gordon submitted all, but acknowledged that if they need amending, she would prefer a committee help with the plans. The board thanked Ms. Gordon for her diligence and a motion was made by Mrs. Small and seconded by Ms. Korrell to approve the submission of said reports. Motion passed unanimously.

Mrs. Gordon also reported that the food service review has been closed and the state has set some goals for the food service program in the district. Ms. Gordon will work closely with Sue Price, Food Service Supervisor, and set goals for the requirements to be met and then they will meet regularly to check on follow-up. Billing for lunchroom meals will also be posted on Power School so the parents have easy access and the information is readily available to district administration.

Also, the Current Technical Education report has been submitted to the state. This report affects the funding for the shop/ag classes as well as the business classes.

Ms. Gordon also told the board that sometimes when the state sends materials marked "not compliant," it is not actually the state that is making the determination, but an individual, so we should not become too anxious when we see that.

Ms. Gordon informed the board that representatives from the state are coming on January 23, 2018 to assist Mrs. Wheeler, the Special Education teacher, with reports that are done every three years.

A College and Career Plan has also been submitted with DeeAnne Taylor, Counselor, and Jill Grover, Gear Up Director helping.

## **New Business**

### **a. Action Items**

**i. Pay Bills:** Bills were presented and paid.

**ii. Purchases over \$1,000:** A motion was made by Mrs. Small and seconded by Mrs. Eddins to approve payment in the amount of \$2,184 to Tru Tech Tools for carbon monoxide detectors. Motion passed unanimously.

A motion was made by Mrs. Eddins and seconded by Mrs. Small to pay Holden HVAC in the amount of \$12,104.14 for furnace repairs and replacements. Motion passed unanimously. Mrs. Gordon informed the board that there will be a walk-through assessment done on the heating systems in both schools to determine future needs. The furnaces were installed incorrectly at the time the building was built and it is hoped that an assessment will help the board to budget for coming expenses.

A motion was made by Mrs. Small and seconded by Ms. Korrell to approve paying McGraw-Hill up to \$1,500 for social studies textbooks for the sixth and seventh grade. Motion passed unanimously.

**iii. Hire Personnel:** A motion was made by Mrs. Eddins and seconded by Ms. Korrell to approve the hiring of Ty Parton as an assistant in maintenance. Motion passed unanimously.

A motion was also made at this time by Mrs. Eddins and seconded by Mrs. Small to authorize approved high school students to drive the district pickup to assist with maintenance.

**iv. Resignations:** A motion was made by Mrs. Small and seconded by Mrs. Eddins to accept the resignation of Jenna Vadnais as the elementary school librarian. Motion passed unanimously.

**v. Open Positions:** A motion was made by Mrs. Small and seconded by Mrs. Eddins to approve opening the position for an elementary librarian which is part-time employment (19.75 hours per week). Motion passed unanimously.

**vi. Snow Removal:** It was noted that no one has applied to remove snow. At this point, it was agreed that the district will need to depend on a variety of residents for help with snow removal should it be needed.

**vi. Policies on Attendance and Inclement Weather:** Ms. Gordon distributed copies of policies on both attendance and inclement weather from both Butte County and West Jefferson as well as the current Clark County policies.

Ms. Gordon explained a suggested policy which would explain the attendance policy better.

